

## Southeast Chapter IECA Conference Call Meeting

March 6, 2018

Present: JP Johns (President), Wilson Borden (Treasurer), Rich McLaughlin (Secretary), Ted Sherrod (NC), Matt Powell (KY), Victoria Cheplak (GA), Chris Todd (TN), Blake (AL), Kim Kline (administrator)

Approval of the January minutes was motioned by Chris, seconded by Wilson, approved.

IECA Conference Recap: JP mentioned that the chapter won the Education Award and that the chapter had a good representation at the Long Beach, CA meeting. Kim asked that she get a copy of the picture of JP receiving the award and any other relevant information for our newsletter. JP was going to pull some information from the application form and send to Kim. JP mentioned that a member has expressed interest in a more active role in the chapter, perhaps as Secretary. He also reminded us that the conference will be in Denver next year.

Treasurer Report: Wilson said there has been little activity and that he has not received the latest bank statements to reconcile, but we had a little more than \$40,000 in the bank. He consulted w/ a CPA about our IRS status and it was recommended that we file form 990 and work with IRS to get our tax-exempt status clarified. The social at the conference came to about \$3,000, somewhat less than budgeted.

Budget: JP and Kim worked up a draft budget (pasted at the end of the minutes). Because this suggests a net loss, they suggested that we look for additional revenue streams. Kim suggested sponsorships of the newsletter so a company banner or ad would appear in all newsletters with an annual fee. Discussion ensued about the fees to charge and regional companies which might be interested. JP offered to go through the list of potential companies from the IECA list of conference attendees. Wilson suggested many would likely be willing to have an additional exposure to professionals in the region. Ted suggested that we change the budget for the newsletter/website ads to \$4,500, which brings the budget to positive territory. All agreed this was appropriate.

Dues Increase: JP sent to the board the information provided by IECA regarding the increases in dues both at the individual and corporate level. Key points were that no increases had been instituted in 10 years and IECA is now providing more services. JP asked that we send him any concerns/comments our members make to us so he can pass them along to IECA.

MS4 Conference, Chattanooga, TN May 21-23. Agenda and registration available now. Matt asked if there were any reduced fees for students as he has several he'd like to bring but conference fees are hard to obtain for them. He suggested they could help with the conference. JP and Rich offered to bring this up at the MS4 planning committee call later in the morning. Rich suggested that students be admitted free.

Bylaws: JP also sent the current version of the bylaws as edited by him and others. Rich mentioned that the Past President is given both a 1-year and a 2-year limit so that needs to be 2. Ted mentioned some

punctuation errors likely due to the many edits. JP asked that everyone review and send corrections/comments to him, then he will send out for us to review one last time.

Newsletter: Kim asked about when we'd like to publish and Rich suggested April, August, and November. She would like to include something on the MS4 conference coming up, and to do some member highlights. Wilson suggested we start with board members to help get the membership familiar with us. Rich suggested adding the student that won the poster contest as she is from our chapter. Kim also asked if someone could keep an eye on the website to be sure it is accurate. Rich suggested that our state reps should add that to their responsibilities – to periodically visit the web page and be sure their state info is there. Blake and JP mentioned that the current calendar stops at April, and Kim will investigate.

#### State Reports:

KY (Matt) – Matt said the Water Resources Research Institute conference is soon as well as an Inspectors Requalification course. There is interest in expanding the MS4 training offerings beyond the two that University of Kentucky is currently conducting. Also, the workshop he does with the support of his city (Bowling Green) might be a good candidate for a Muddy Water Blues partnership. He plans to explore that more.

TN (Chris) – Chris will need a replacement as he is entering politics and will have to focus on that. Several on the board believe there is a person who may be interested and this will be further investigated.

GA (Victoria) – The GA Soil and Water Conservation Commission workshop for March 29 is filled, largely due to internal trainers who need the credits. She will consult with them on potentially doing another workshop soon, possibly w/ our chapter as a partner. The Construction General Permit comment period just ended and it may be completed soon.

AL (Blake) – Workshops at Auburn will be held March 21-23.

SC (JP for Jay) – The Construction General Permit has expired but a two week period will be open for suggestions before work begins on the new one. The state is working on an e-submittal process using internal resources only so this might take some time.

NC (Ted) – A field day at NC State is planned for May 4 and there are many NCDOT Certification trainings planned. The Construction General Permit expires July 2018 but no major changes are expected.

JP reminded the board that there still is no VP and suggested that if a Secretary replacement can be found that Rich might take that spot. Rich was non-committal.

Draft Budget below:

<b>2018 IECA- SE Draft Budget</b>			
<b>Carry over from previous year (balance on 12/31/17)</b>			<b>\$40,886.75</b>
			2018
			<b>Budget</b>
<i>Income</i>			
	Classes		\$250.00
	Conferences		
		Training Revenue	\$100.00
		MS4 Conference Revenue Share	\$1,800.00
		SC Field Day Income	\$5,500.00
	Dues (Est at \$1,500/quarter)		\$6,000.00
	Interest		\$20.00
	Newsletter/Website Ads		\$3,000.00
<b>Total Income</b>			<b><u>\$16,420.00</u></b>
<i>Expenses</i>			
	Adminstration		
		Chapter Management/Admin Fees	\$6,000.00
		Email Service/Constant Contact	\$800.00
		Newsletter	\$0.00
		Website Administration	\$500.00
	Bank Fees		\$50.00
	Conferences and Meetings		
		National Conference Meeting	\$3,500.00
		Board and Exec Travel (Not to exceed; 12 people at \$200 ea)	\$2,400.00
		Conference Calls	\$0.00
	Corporate Registration		\$30.00
	IECA Chapter Admin Fee		\$500.00
	Insurance		\$825.00
	Marketing		\$500.00
	Postage		\$100.00
	Student Scholarships		\$2,500.00
	Training Sponsorship		\$500.00

<b>Total Expenses</b>			<b>\$18,205.00</b>	
<b>Net Income</b>				<b>-</b> <b>\$1,785.00</b>
<b>Reserves Beginning of Year</b>			<b>\$40,886.75</b>	
Money Added to or (Subtracted from) Reserves				
	Net Income		<b>-\$1,785.00</b>	
<i>Projected Reserves End of year</i>			<b>\$39,101.75</b>	

End of minutes.